



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: **Summer Day Camp Jr. Counselor**

FLSA Status: Part time hourly

Status: P/T

Reports to: Site Director

To apply: See below. Applications due by April 1, 2019

Job Code: H

Job Grade: \$7.50-8.25 hourly

Department: Programs

Revision Date: 1/8/2019

POSITION SUMMARY:

The Day Camp Jr. Counselor is responsible for providing support, guidance, and implementation of activities to the Counselor, with a group of campers. They have high energy, are enthusiastic, enjoy working on a team, and genuinely enjoying working with children.

The Day Camp Jr. Counselor is responsible for assisting the Counselor in the planning, implementation, and facilitating of a structured daily schedule filled with activities. The Day Camp Jr. Counselor must be positive and have a patient and respectful demeanor with campers. They are responsible for a group of campers while also ensuring a safe, fun, and healthy learning environment.

ESSENTIAL FUNCTIONS:

- 1. Must commit to working Camp Training: Weeks of May 28th AND Summer Camp: June 3-July 26.**
2. Supervises a group of children with a co-counselor and is responsible for their overall health and well being. Provides careful, attentive supervision; alert at all times.
3. Helps maintain camp site and equipment. Takes care of school property (e.g., space, equipment, supplies) daily.
4. Plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
5. Adheres to program standards including safety and cleanliness standards.
6. Attends weekly staff meetings with Counselor and Site Director.
7. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
8. Cultivates positive relationships and maintains effective communication with parents, children and other staff. Models relationship-building skills in all interactions.
9. Maintains on-going communication with Counselor and Site Director
10. Sets up for and cleans up after all camp activities.
11. Performs other duties as assigned.

YMCA COMPETENCIES (Team Leader):

Mission Advancement: Models and teaches the Ys values. Ensures a high level of service with a commitment to changing lives. Provides volunteers with orientation, training, development, and recognition. Cultivates relationships to support fund-raising.

Collaboration: Champions inclusion activities, strategies, and initiatives. Builds relationships to create small communities. Empathetically listens and communicates for understanding when negotiating and dealing with conflict. Effectively tailors communications to the appropriate audience. Provides staff with feedback, coaching, guidance and support.

Operational Effectiveness: Provides others with frameworks for making decisions. Conducts prototypes to support the launching of programs and activities. Develops plans and manages best practices through engagement of team. Effectively creates and manages budgets. Holds staff accountable for high-quality results using a formal process to measure progress.

Personal Growth: Shares new insights. Facilitates change; models adaptability and an awareness of the impact of change. Utilizes non-threatening methods to address sensitive issues and inappropriate behavior or performance. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS

1. Must be 16 years or older.
2. Must have reliable transportation to and from work.
3. Enthusiastic, positive mindset, and respectful positive tone when working with children.
4. Must be a team player with a positive mindset and attitude.
5. Preferred CPR/First-Aid. If not certified, will receive training through the YMCA.
6. Experience in group management, problem-solving and conflict resolution skills.
7. Experience in creating, planning, and facilitating interactive and educational/artistic activities, youth development, physical activities, academic enrichment, and the arts.
8. Must possess speaking, listening and writing, skills appropriate for interacting with both children and adults.
9. Must be capable of implementing the daily program related responsibilities of the program.
10. Must have flexibility and the ability to adapt to changing circumstances.
11. Demonstrate a working knowledge of YMCA mission, purpose and goals, childcare policies and YMCA standards; ensures the program meets the highest standards of excellence.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Sufficient strength, agility and mobility to perform essential functions of position and to supervise program activities.

TO APPLY:

Please complete an application on our website, www.saymca.com and email it to Program Director-Achievement Gap to Ashley Cole at ashley@saymca.org or drop it off in person at the front desk.