



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## STAUNTON-AUGUSTA FAMILY YMCA JOB DESCRIPTION

Job Title: **Afterschool Adventure Club Staff Member**

FLSA Status: Part-time hourly

Status: P/T

Reports to: Director of Youth Development

Job Code: H-5

Job Grade: \$8.25-9.00 hourly

Department: Program-AG

Revision Date: 06/25/19

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### POSITION SUMMARY:

**Start Date: August 6, 2019.**

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living, and social responsibility. An afterschool staff member supports the coordinator in the daily operation of the afterschool program, 3:30pm-6:00pm Monday through Friday, including school vacation days and holidays when the YMCA offers full day care. There is also the potential to work with our Teen Programs enabling teens to explore interests and hone passions, build self-identity and community, and gain knowledge and support toward making appropriate post-secondary life decisions. All youth staff provide a quality experience to children and parents, that focuses on building achievement, as well helping build relationships among youth and within families.

### ESSENTIAL FUNCTIONS:

1. Implements curriculum within the established guidelines, including weekly STEM activities and mindfulness practices.
2. Nurtures children through purposeful programming dedicated to building achievement and belonging in youth, and relationships among youth and within families.
3. Engages children in the classroom and in all activities.
4. Follows state childcare regulations.
5. Attends and participates in family nights, program activities, staff meetings, and staff training.
6. Performs other duties as assigned by the Program Director.

### YMCA COMPETENCIES (Leader):

*Mission Advancement:* Accepts and demonstrates the Ys values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

*Collaboration:* Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

*Operational Effectiveness:* Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience.

Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

*Personal Growth:* Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings,

strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

#### **QUALIFICATIONS:**

1. Must be 18 years of age.
2. Must have experience working with school aged children in either a camp or school setting.
3. Looking for a positive, upbeat, and energetic role model for our after school children.
4. CPR, First Aid, and Child Abuse prevention training within 30 days of hire date.
5. Ability to plan, organize and implement age-appropriate/developmentally appropriate program activities.
6. Previous experience with diverse populations. Ability to develop positive, authentic relationships with people from different backgrounds.
7. Understands the YMCA is a public accommodation committed to inclusion and compliance with the Americans with Disabilities Act (ADA).

#### **WORK ENVIRONMENT & PHYSICAL DEMANDS**

- Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.

#### **TO APPLY:**

Please email a cover letter/resume to Youth and Family Program Director, Ashley Cole-Virani at [ashley@saymca.org](mailto:ashley@saymca.org).